

# Public Document Pack



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To: Cllr Veronica Gay (Chair)

Councillors: Haydn Bateman, Ron Davies, Glenys Diskin, Chris Dolphin, Ian Dunbar, David Evans, Cindy Hinds, Ray Hughes, Hilary Isherwood, Colin Legg, Brian Lloyd, Nancy Matthews, Ann Minshull and Paul Shotton

11 March 2016

Dear Councillor

You are invited to attend a meeting of the Environment Overview & Scrutiny Committee which will be held at 2.00 pm on Thursday, 17th March, 2016 in the Delyn Committee Room, County Hall, Mold CH7 6NA to consider the following items

## A G E N D A

### 1 APOLOGIES

**Purpose:** To receive any apologies.

### 2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

**Purpose:** To receive any Declarations and advise Members accordingly.

### 3 MINUTES (Pages 3 - 16)

**Purpose:** To confirm as a correct record the minutes of the meetings held on 7 December 2015 and 13 January 2016.

### 4 POLICY FOR DISPLAY OF 'A' BOARD ADVERTISEMENTS – PILOT SCHEME FOR MOLD TOWN CENTRE (Pages 17 - 30)

Report of Chief Officer (Planning and Environment) enclosed. Portfolio of Cabinet Member for Environment.

**Purpose:** To inform the committee regarding the intention to apply for a general Advertisement Consent for Mold Town Centre and next steps.

5 **BUSINESS CASE FOR SOLAR FARMS AT BROOKHILL AND STANDARD LANDFILL SITES** (Pages 31 - 42)

Report of Chief Officer (Streetscene and Transportation) enclosed. Portfolio of Cabinet Member for Environment.

**Purpose:** To provide details of the business case for the solar panels on Brookhill and Standard Landfill Site.

6 **QUARTER 3 IMPROVEMENT PLAN MONITORING REPORT** (Pages 43 - 62)

Report of Environment Overview & Scrutiny Facilitator enclosed. Portfolio of Cabinet Member for Corporate Management.

**Purpose:** To enable Members to fulfil their scrutiny role in relation to performance monitoring.

7 **FORWARD WORK PROGRAMME** (Pages 63 - 70)

Report of Environment Overview & Scrutiny Facilitator enclosed.

**Purpose:** To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.

Yours faithfully



Peter Evans  
Democracy & Governance Manager

## **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE** **7 DECEMBER 2015**

Minutes of the meeting of the Environment Overview & Scrutiny Committee of Flintshire County Council held at County Hall, Mold on Monday 7<sup>th</sup> December, 2015

### **PRESENT: Councillor Veronica Gay (Chair)**

Councillors: Haydn Bateman, Chris Dolphin, Brian Lloyd, Nancy Matthews, Ann Minshull and Paul Shotton

**APOLOGIES:** Councillors: Ray Hughes and Hilary Isherwood

**SUBSTITUTION:** Councillor Mike Peers (for Colin Legg)

**ALSO PRESENT:** Councillors: Christine Jones, Richard Jones and Billy Mullin

**CONTRIBUTORS:** Councillor Aaron Shotton, Leader and Cabinet Member for Finance, Councillor Bernie Attridge, Deputy Leader and Cabinet Member for Environment, Councillor Kevin Jones, Cabinet Member for Waste Strategy, Public Protection and Leisure, Chief Executive, Chief Officer (Planning and Environment), Chief Officer (Streetscene and Transportation), Corporate Finance Manager and Finance Manager (Environment)

**IN ATTENDANCE:** Environment & Social Care Overview & Scrutiny Facilitator and Housing & Learning Overview & Scrutiny Facilitator

### **48. DECLARATIONS OF INTEREST**

No declarations of interest were made.

### **49. COUNCIL FUND REVENUE BUDGET 2016/17**

The Chairman welcomed the contributors to the meeting.

The Chief Executive and Corporate Finance Manager began the presentation which covered the following areas:-

- Purpose of today's meeting
- Corporate Overview

The Chief Officer (Planning and Environment) and Chief Officer (Streetscene and Transportation) continued the detailed presentation which covered the following areas:-

- Planning and Environment – Service Business Plan Proposals
- Streetscene and Transportation – Service Business Plan Proposals
- Streetscene and Transportation – Local Pressures and Inflation

The Chief Executive concluded the presentation through outlining the National Timetable and Local Timetable.

**The comments and questions which were raised by Members of the Committee on the presentation, together with the responses given, are detailed in Appendix 1 (attached).**

**RESOLVED:**

That the presentation be noted.

**50. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE**

There were no members of the public and one member of the press in attendance.

(The meeting started at 10.00 am and ended at 11.25 am)

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**Chair**

**2016/17 Budget Consultation****Environment Overview & Scrutiny Committee – 7<sup>th</sup> December, 2015**

<b>Member Comment/Question</b>	<b>Response</b>
<b><u>Planning &amp; Environment</u></b>	
In relation to the types of activities for which a planning fee can be charged, could an element of profit be added to the charge to assist the service and improve the overall Council budget?	There are legal constraints which do not allow the Council to make a profit. There service also needs to be conscious not to over-charge which could result in members of the public not wanting the service.
The risk statuses which are 'amber' are variable and could go up or down. Do you have any idea on the best/worst case for these proposals?	The estimates are based on the best data available to the Council over a three year period. We are committed to not over-committing the service and continued in-year budgeting monitoring.
In relation to the proposal to reduce the cost of newspaper advertising, how are these figures arrived at?	The Council is bound by legislation which requires certain planning applications to be advertised in the local newspapers. It is proposed to reduce the cost of newspaper advertising as effectively as possible and we are confident that this saving can be met. Information on current spend on newspaper advertising can be provided.
A rationale on how the figures for each of the proposals is arrived at is needed.	During consideration of the 2015/16 budget proposals, a factsheet was produced to assist Members. It is proposed that factsheet, including information on methods of costings for the 2016/17 budget proposals be provided to Members during the January, 2016 Overview & Scrutiny budget meetings.
<b><u>Streetscene and Transportation</u></b>	
Where will communities get the funding needed to run a transport service?	The intention is to achieve an improved core network/hub to enable communities to feed into those hubs and provide the transport service. There are a number of options to fund the service with good examples across the Country to draw upon. A report on the review of subsidised bus routes will be presented to the Environment Overview & Scrutiny Committee in January, 2016.

Member Comment/Question	Response
Support the use of the Probation service assisting with litter collection in some areas, but need to make sure toilet facilities are available to them.	Staff are provided with a list of facilities available to them. Some companies across Flintshire allow staff to use their toilet facilities. Probation staff will be supervised.
What is meant by 'non-generic' Streetscene roles?	Previously there had been many different roles within Streetscene and this was addressed in 2012 with staff being given a generic role. This requires that staff to work across the sections of the service in return for an increased salary. The proposal is to replace any service leavers or new starters with specific service roles which will have a lower salary.
Does the proposed savings from reducing the cleansing standard in towns include an element of littering fines?	Litter collection has a large cost to the Council. The intention is to improve the work of the enforcement team, who should be more visible in towns. The proposed savings do not include income generated from littering fines.
Note that there is opposition from the Trade Unions on the use of the Probation service assisting with litter collection. Does this mean that current Streetscene staff will be deployed to other areas?	The use of the Probation Service will not impact Streetscene staff but will enable supervisors to programme work and reduce the number of agency staff needed to cover sick leave and annual leave.
The income generation for car parking charges is recorded as £200,000 yet when the revenue budget was set in February 2015 for 2015/16 this figure was recorded as £400,000 can you explain the difference in figures.	<p>The figure of £200,000 is additional to the £400,000 income generation which was a previous decision made. The combined total income generation for car parking will be £600,000.</p> <p>More detailed information on this will be provided in the factsheets in order to assist Members in tracking savings and income generations from previous decisions.</p>
<p>When the Council close a facility like the public toilets in Holywell and propose to knock down the building, this should be done as soon as possible rather than the building remaining there for a long time.</p> <p>Investment needed in the enforcement team for litter.</p>	<p>Discussions are on-going with Holywell Town Council over the possibility of the toilets being transferred into its ownership.</p> <p>Comments noted.</p>
Welcome the proposal to develop energy production at landfill. Is this due to the reduction	The National Government are reducing the subsidy. The proposal is to introduce photo

Member Comment/Question	Response
in subsidy?	<p>volcanic panels to both the landfill sites at Brookhill to increase the levels of energy produced. The proposals will be submitted to the Environment Overview &amp; Scrutiny Committee and Cabinet in January, 2016.</p> <p>Also the potential to extend the energy source to Alltami depot opens the opportunity for utilising the energy to power the fleet.</p>
Understand that Flintshire has a high number of Household Recycling Centres in comparison to other areas of Wales but concerned over the possible increase in fly-tipping.	<p>Since the reduction in operating hours of some of the Centres across Flintshire, fly-tipping has been monitored and there is no evidence of an increase in fly-tipping across Flintshire. Welsh Government continue to question the number of Centres across Flintshire.</p>
Would European Funding be available to assist rural communities in providing a subsidised transport service?	<p>The Rural Development Communities Fund could be drawn on but it was important to ensure that a future service in which ever form was sustainable.</p>
Are there any proposals to charge for assisted waste collections and the introduction of three weekly black bin collections?	<p>Officers have been challenged to provide details of all savings options to meet the 30% budget reductions within their service areas. Options for 2017/18 include these proposals but this does not mean these proposals will be taken forward.</p>
The proposed closure of the public toilets at new street car park in Mold will result in a reduction in revenue. The toilets are well used and should remain in use.	<p>Discussions are on-going with Mold Town Council over the possibility of the toilets being transferred into its ownership.</p>
The proposals to introduce an integrated transport unit and the final phase of the public convenience review will have a negative impact on rural communities and therefore the risk status should be amended from 'amber' to 'red'.	<p>The proposal to introduce an integrated transport unit will improve how the Council procures services and will not impact front line services. The review of the subsidised bus routes covers not only rural communities but also urban routes and there are good examples across the Country where this has been implemented successfully that can be drawn on.</p> <p>The majority of public conveniences are in towns across Flintshire. Council facilities will be more accessible for the public to use.</p>

Member Comment/Question	Response
In relation to the proposal to rationalise Household Recycling Centres, how will you decide which centres remain open. Will this be based on usage or geography?	A good deal of work needs to be undertaken before a decision is made on the centres. Geography and usage will be considered along with other factors but this decision is yet to be made.
If the Council can't raise enough money from the cemeteries to continue to provide the service, how does it expect Town and Community Councils to find the funding required for the maintenance liability and cleanliness of cemeteries?	The proposal is to pass all liability for the long term maintenance of cemeteries to Town and Community Council who would be able to carry out the maintenance service at a cheaper cost than the Council. There were opportunities to share income with the Community.
Given the increased income generation from car parking charges, is there any proposals to increase the charges?	There are no proposals to increase car parking charges. The total income generation of £600,000 is based on current level of charges.
Concern that decisions made as part of the 2016/17 budget would commit Members to decisions within the proposed 2017/18 budget which Members may not be supportive of.	Any changes to Council Policy would need to be presented to the Environment Overview & Scrutiny Committee prior to submission to Cabinet. None of the proposals outlined for 2016/17 commit Members to decisions for 2017/18.
Is the increase in landfill tax a national Government tax?	Yes. The Council is proactive in diverting all waste possible from landfill.
In relation to the presentation slide explaining local pressures and inflation, explanation is needed on the terms 'premises/supplies and Contractors' increase'.	Further clarity can be provided during the Corporate Resources Overview & Scrutiny Committee 'mop up' session.



**ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**  
**13 JANUARY 2016**

Minutes of the meeting of the Environment Overview & Scrutiny Committee of Flintshire County Council held in the Delyn Committee Room, County Hall, Mold, Flintshire on Wednesday, 13 January 2016

**PRESENT: Councillor Veronica Gay (Chair)**

Councillors: Haydn Bateman, Ron Davies, Glenys Diskin, Chris Dolphin, David Evans, Cindy Hinds, Joe Johnson, Colin Legg, Brian Lloyd, Nancy Matthews, Ann Minshull and Paul Shotton

**SUBSTITUTION:** Councillor Clive Carver (for Hilary Isherwood)

**ALSO PRESENT:** Councillors Christine Jones, Tim Newhouse, Aaron Shotton and David Wisinger

**CONTRIBUTORS:** Councillor Bernie Attridge (Deputy Leader and Cabinet Member for Environment), Councillor Kevin Jones (Cabinet Member for Waste Strategy, Public Protection & Leisure), Councillor Derek Butler (Cabinet Member for Economic Development), Chief Officer (Streetscene and Transportation), Waste and Ancillary Services Manager, Transportation and Logistics Manager, and Integrated Transport Unit Manager

**IN ATTENDANCE:** Member Engagement Manager and Committee Officer

**51. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**52. CONSIDERATION OF A MATTER REFERRED TO THE COMMITTEE PURSUANT TO THE CALL-IN ARRANGEMENTS**

The Member Engagement Manager explained the procedure for the Call-In of a Cabinet decision.

**53. HOPE HOUSEHOLD RECYCLING CENTRE (HRC) SITE**

The Chairman referred to the Call-In to the decision of the Cabinet from its meeting held on 15 December 2015 relating to Hope Household Recycling Centre (HRC) Site. The Call-In notice had been signed by four Members of the Council. To assist Members, the following documents had been circulated with the agenda:

- (a) A copy of the procedure for dealing with a called in item.
- (b) A copy of the report considered by Cabinet on 15 December 2015.

- (c) A copy of the Cabinet Record of Decision No.3250.
- (d) A copy of the Call In notice signed by Councillors Tim Newhouse, David Roney, David Williams and Phil Lightfoot.

The Chairman invited Councillor Tim Newhouse, as spokesperson for the signatories, to address the Committee. Councillor Newhouse detailed the reasons for the Call-In. He explained that the initial business case which had been submitted to enable a community bid to be put forward to take over the HRC site had been inadequate. A revised business plan had been presented, however, further work was required to make 'fit for purpose'. He referred to the active promotion of Community Asset Transfers by the Authority to achieve financial savings and said that a short term extension had been agreed with the Cabinet Member and Chief Officer (Streetscene & Transportation) to the deadline to allow time for a more cohesive and robust business plan to be presented to the Authority by 31 January 2016.

Further to the statement made by Councillor Newhouse the Cabinet Member for Waste Strategy, Public Protection and Leisure, provided background information and emphasised that the Authority would support the development of the business case through regular meetings with the interested parties and senior officers of the Waste team, to ensure the case was substantially completed by the agreed deadline. The Case would be reviewed on an ongoing basis and all parties informed of any issues or concerns arising. In the event that the business case was determined to be credible a report would be taken to the meeting of Cabinet to be held on 16 February 2016 for consideration.

The Member Engagement Manager explained the Committee's options for reaching a decision. Councillor Chris Dolphin proposed Option 1 which was seconded and on being put to the vote the proposal was carried.

**RESOLVED:**

That having considered the decision, the Overview and Scrutiny Committee was satisfied with the explanation received and the decision could be implemented.

**54. MINUTES**

The minutes of the meeting held on 3 December 2015 were submitted.

**RESOLVED:**

That the minutes be approved as a correct record and signed by the Chair.

## **55. PUBLIC CONVENIENCES**

The Chief Officer (Streetscene and Transportation) introduced a report to update the Committee on the final stage of the Public Conveniences Review. He provided background information and advised that the final step of the review would consider the future of the remaining public convenience facilities in the County.

The Chief Officer referred to the five dedicated public convenience facilities which were operated by the Authority. He reported that a further review of service had taken place and drew attention to the recommendations for future provision as detailed in the report. He explained that it was proposed that the Authority promote the use of existing toilet facilities within Council buildings and cited leisure centres, libraries, and Connects Centres as examples, instead of the dedicated and sometimes isolated facilities which had been previously provided. The Chief Officer advised that expressions of interest had been received from some Town and Community Councils in taking over public convenience facilities which could form part of Corporate Asset Transfers. He also referred to the use of commercial facilities such as local businesses, which with the assistance of grant funding from the Welsh Government, could make their facilities available to the general public.

The Chief Officer emphasised the need for clear and consistent signage to be provided in town centres so the public were made aware of where public conveniences were available.

The Chief Officer drew attention to the Public Health Bill unveiled by the Welsh Government in June 2015 which placed a duty on local authorities to prepare and publish strategies for the provision of toilets for public use within their area. He advised that whilst the Authority had closed a number of dedicated facilities access to their Council owned toilets had been improved.

Councillor Chris Dolphin commented on the need for easily accessible public convenience facilities to be provided for the elderly, disabled people, and young children. These needed to be situated close to shops and local amenities. He expressed the view that there should be a public convenience located in every town centre. Councillor Clive Carver commented on the implications for people who had health problems.

Councillor Dolphin raised further concerns around meeting the needs of a large number of people during public events and said that some of the Council owned buildings which had been suggested could be used as an alternative facility to isolated buildings, for example Connects Centres, were not open at evenings or weekends. He also referred to the £500 grant from the WG to assist local businesses and shops with existing facilities to make provision for the public and said the amount was inadequate to support or encourage use at such premises. Councillor Dolphin said he supported the initiative of liaison with Town and Community Councils to consider the feasibility of taking over the maintenance and operation of public conveniences.

In response to the concerns raised by Councillor Dolphin concerning access and availability, Councillor Bernie Attridge commented on the proposal to consider use of the public facilities which were already available in libraries, leisure centres, restaurants, pubs and supermarkets.

Councillor Nancy Matthews also commented on the need to for consideration of provision for tourists and public events to be taken into account. She sought further information around Corporate Asset Transfers (CAT) and urged the Authority to proceed with caution. Councillor Attridge acknowledged the concerns raised and referred to the timescales for the proposals as outlined in the report which were 2017/18 with the exception of the facility at Talacre. He advised that a number of Town and Community Councils had already expressed an interest to the Authority in the opportunity to pursue the CAT option. The Chief Officer (Streetscene and Transportation) explained that if a CAT was not feasible then the Authority would give consideration to other options available.

Councillor Paul Shotton reported on the use of the public convenience facilities provided at the Connects Centre based in Connah's Quay which attracted people to the Centre. He said the facilities were well used and there had been no incidents of anti social behaviour arising as frequently occurred in isolated buildings. Councillor Shotton suggested that there was a need to make local businesses aware of the funding available from the WG to assist them to make their facilities available to the public. Councillor Ann Minshull commented on the benefits to local businesses and shops in generating increased 'footfall' and trade to their premises.

In response to a request from Councillor Matthews for regular updates on the CAT process with Town and Community Councils, Councillor Attridge agreed to provide a briefing paper to update members of the Committee as and when there was further information to report.

Councillor Clive Carver asked if the Authority supplied portable toilets. The Chief Officer advised that the Authority did not provide portable conveniences but did supply a list of where public conveniences were available, including Authority owned sites, for its employees who were not based in a building and cited waste operatives as an example.

Councillor Colin Legg emphasised the need for a public convenience to be situated in all town centres and opined that this should be made a statutory provision.

Councillor Chris Dolphin reiterated the view expressed by Councillor Legg that there should be statutory provision of public conveniences in town centres. He suggested that a caveat be added to the recommendation in the report to request that the WG provides adequate funding for such provision. He also commented on the need to regenerate economic growth in town centres. During discussion it was agreed that Councillor Bernie Attridge would write on behalf of the Authority to the WG to make representations for funding for public conveniences.

**RESOLVED:**

That the Committee recommends approval of the outcome of the final review of the Public Convenience service provision to Cabinet.

**56. REVIEW OF THE COUNCILS SUBSIDISED BUS SERVICES**

The Chief Officer (Streetscene and Transportation) introduced a report to update the Committee on the proposed review of subsidised bus services and outline the proposed approach for consulting with local communities on the development of Community Transport. He provided background information and referred to the Council's current spend on subsidised bus services for provision that would not be commercially viable. He reported that there was no statutory duty on the Council to provide local bus services or any other form of public transport, however, the Authority had a statutory duty to keep the bus network under review and intervene where appropriate. He introduced Katie Wilby, Transportation and Logistics Manager, and Ceri Hansom, Integrated Transport Unit Manager, and invited them to report on the key considerations.

The Transportation and Logistics Manager advised that a summary of all the Council's subsidised services and other types of bus services was appended to the report. She referred to the workshops which had been held to assist in identifying the core bus routes across the County and the frequency and standard of service each route should provide. A list of the proposed core network of bus routes has been produced and a map of the core routes attached at appendix 2 to the report. She referred to the next step for the review of service to deliver the 2016/17 savings, as detailed in the report, and advised that the final stage of the review would involve extending the arrangements to all other subsidised routes to deliver the required savings for 2017/18.

The Transportation and Logistics Manager advised that to assess which routes are no longer sustainable a review of the existing subsidised services, including utilisation and passenger number per journey, had been undertaken. This had identified a number of routes or sections of routes which are not sustainable and it was recommended that the subsidy for these routes (or sections of the routes) was withdrawn from 1 April 2016. A list of the routes (or sections of route) was provided in appendix 3. The Transportation and Logistics Manager explained that consultation with the Town and Community Councils affected by the unsustainable routes would be undertaken and a commitment/expressions of interest sought to take forward the development of community based transport schemes which to feed into the core network of bus routes prior to the withdrawal of the subsidy.

The Integrated Transport Unit Manager commented on the research undertaken to determine the provision of community transport in other areas and explained that details of good practice elsewhere in the County would be shared with Town and Community Councils to meet the needs of a wider group of residents. This would ensure the development of a sustainable community

transport system. She also referred to a series of 'drop in' events to be held across the County to engage with the wider community and stakeholders to explain how people can get involved in the project and what financial and other support may be available to set up new initiatives and cited car-share, community mini bus hire, and taxi services as examples.

The Chief Officer gave an assurance that the core routes would operate and that the Authority would work with local communities to develop more sustainable transport services for Flintshire residents. The Transportation and Logistics Manager commented on the proposal to establish a voluntary quality partnership with commercial operators on certain corridors.

The Chair invited Members to ask questions.

In response to the concerns raised by Councillor Clive Carver the Transportation and Logistics Manager reiterated that Transportation officers would be consulting with Town and Community Councils in early February prior to the withdrawal of any existing routes.

Members asked questions regarding the amount of subsidy per passenger. The Transportation and Logistics Manager agreed to share the relevant information with individual Members following the meeting on request.

Councillor Nancy Matthews commented on the proposal to develop local community transport arrangements and cited car share as an example. She asked if information and advice would be provided to drivers about the implications for insurance. The Integrated Transport Unit Manager explained that a number of expressions of interest had been made by individuals and groups who were keen to be involved in the project and clear and concise guidance would be provided around all aspects of local community provision. The Chair asked who would provide the MIDAS training for volunteer drivers. The Transportation and Logistics Manager explained that the Community Transport Association (CTA) for Wales provided some training and there is the opportunity to fund training through the community transport grant funding on a regional basis. The Chair expressed the need for more locally based training and the Transportation and Logistics Manager agreed to look into this.

**RESOLVED:**

- (a) That the Committee recommends approval of the proposed core network of bus routes to Cabinet; and
- (b) That the Committee supports the withdrawal of the existing subsidised journeys and routes that are poorly used and no longer sustainable or affordable and the mitigating actions that are intended to reduce the impact of the proposals in the community currently serviced by each route.

**57. FORWARD WORK PROGRAMME**

The Member Engagement Manager introduced the current Forward Work Programme for consideration by the Committee.

Members referred to the item on design of drainage for new development sites scheduled for consideration at the meeting of the Committee to be held on 9 February 2016. Members were keen for an item on Flooding, to also involve Welsh Water, to be included as soon as possible and it was suggested that this could be amalgamated into the topic “design of drainage for new development sites”. The Member Engagement Manager said that the Chief Officer (Planning and Environment) would be approached about widening the remit of the report.

**RESOLVED:**

- (a) That the Forward Work Programme as submitted with the verbal amendments be approved and
- (b) That the Facilitator in consultation with the Chair and Vice Chair be authorised to alter the Forward Work Programme between meetings

**58. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE**

There were two members of the press and no members of the public in attendance.

(The meeting started at 10.00am and ended at 12.45pm)

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**Chair**

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## ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Thursday, 17 March 2016
<b>Report Subject</b>	Policy for Display of 'A' Board Advertisements – Pilot Scheme for Mold Town Centre
<b>Cabinet Member</b>	Cabinet Member for Environment
<b>Report Author</b>	Chief Officer (Planning and Environment)
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

A report was presented to the Council's Planning Protocol Working Group in Jan 2011 regarding to the procedures employed to address unauthorised advertisements and to provide an update with regard to the role of Planning Enforcement and Highways officers in seeking an efficient and effective approach to dealing with these. Of particular concern was the plethora of 'A' board advertisements which are randomly displayed within many of our town centres.

The resolution then was to support the formation of a working group to adopt a joint approach to the problem of unauthorised advertisements on the public highway under the various legislation - Town and Country Planning (Control of Advertisement) Regulations 1992, Highways Act 1980, Road Traffic Regulation Act 1984 and those relevant provisions within the Anti-Social Behaviour Act 2003.

Whereas this working group did not proceed to formulate a policy on the joint control of such advertisements the practice since is that Planning Enforcement and Highways officers work together to regulate and remove unauthorised signs. However, it has never been the intention to impose a total ban on 'A' Boards, particularly at a time when many businesses, which are the lifeblood of our town centres, are struggling to survive.

A solution is therefore required which respects the interests of all parties whilst allowing the Council to exercise an appropriate level of control. This is to be achieved through the grant of a general Advertisement Consent within specific town centre areas, which sets the parameters for the display of the 'A' Board signs. It is intended that this should be trialled within Mold Town Centre, where the number of 'A' boards has become a real issue, both in terms of highway safety and visual amenity.

## RECOMMENDATIONS

1	That Members agree to the policy of a general advertisement consent covering specified areas within identified town centres, to be explored further through consultation with interested services within the Council, relevant Town/Community Councils and other interested parties and focus groups.
2	That Members consider the criteria for such a consent (conditions on the draft Advertisement Consent and Highways permit) and that this be piloted in Mold Town Centre where a formal planning application (Consent to Display Advertisements) be submitted (by the appropriate officer) for the eventual consideration of the Planning and Development Control Committee.

## REPORT DETAILS

<b>1.00</b>	<b>EXPLAINING THE POLICY APPROACH TO THE DISPLAY OF 'A'BOARDS WITHIN TOWN CENTRES AND THE PROPOSALS FOR A PILOT GENERAL ADVERTISEMENT CONSENT IN MOLD</b>
1.01	From a planning perspective both national policy and our Unitary Development Plan (UDP) recognise that the vitality and viability of our town centres are under significant pressures, evidenced by the number of proposals which come forward for changes of use from A1 retail (traditional shops). It is also recognised that appropriate advertising is an important component of this viability (Policy D7 of the UDP).
1.02	From another perspective the proliferation of advertisements displayed in a random manner with a variety of sizes, shape, materials and colour can detract from rather than enhance the vitality and vibrancy and, particularly in the case of 'A' Board advertisements, can pose a danger to pedestrians, including those who have restricted mobility, visual impairment or other disability, mothers with pushchairs, etc.
1.03	Under the Town and Country Planning (Control of Advertisements) Regulations 1992, signs can be displayed on business premises and their forecourts under a deemed consent granted by the Regulations, providing that these meet the dimensions and other criteria set. In this context within town centres there is in some cases a strip of land between the frontage of the shop and the highway (footway). Such land may be considered as a forecourt area on which an 'A' Board could be placed without the need for consent but in most cases these signs are placed on the public highway, be it a pedestrianised street or a footway.
1.04	Many local authorities now take a permissive stance with regard to the display of 'A' Boards and there are many examples of policies which apply to this. Some of these relate purely to highway land and the most common approach in these cases is to issue annual permits (for a fee) to individual

	premises for the display of signs on the highway. Other policies are enforcement led and involve the approach of drawing back from a 'zero tolerance' on unauthorised signs to a position where no action will be taken providing that the signs meet set criteria.
1.05	Any unauthorised 'A' Boards (or other adverts) placed on a highway can be removed under the Highways Act 1980 (Sections 137,143,148 and 149 relate to the depositing or placing of items within the highway and give the Highway Authority powers of control). The Road Traffic Regulation Act 1984 (Section 69) also gives general provisions for the Local Highway Authority to require the owner or occupier to remove signs such as A-Boards. Under the Town and Country Planning Act 1990 there are also planning enforcement powers which cover the removal of unauthorised advertisements generally.
1.06	This report proposes a general advertisement express consent, initially for Mold Town Centre. This will allow the display of 'A' Boards if these meet the set criteria, regardless of the ownership of the land. However, in the case of highway land the signage cannot be displayed without the consent of the owner, i.e. the Council. If Members support this consensual approach to the signage from a planning perspective, it will be accompanied by the introduction of a separate permit led scheme from a Streetscene perspective.
1.07	There are a number of examples of similar 'A' Board policies being operated within other local authority areas and within these there are a number of common themes : <ul style="list-style-type: none"> <li>• Need to strike a balance between the need for businesses to succeed and contribute to the vitality and vibrancy of town centres – against the visual clutter and lack of harmony leading to the opposite effect– town centres become unattractive places to visit.</li> <li>• Need to consult widely in developing a policy – initially with other services within the local Authority and with business groups, town councils, town partnerships, groups representing disabled people, etc.</li> <li>• Need to consider visual impact , particularly within the most sensitive areas (Listed Buildings, Conservation Areas, etc.)</li> <li>• Need to minimise the risks of personal injury and ensure that liability for 'A' Boards can be shown to rest with businesses.</li> <li>• Need to consider whether some streets in some towns are intrinsically unsuited to 'A' boards due to high pedestrian flows or pavement widths.</li> </ul>
1.08	It is clear that all advertisements need to satisfy the 'public amenity' considerations applied to the control of advertisements under planning legislation and enhance other features of the town centres – attractive buildings/environment, street furniture, trees/vegetation, public art, etc. All advertisements must also be acceptable in terms of highway safety, hence the strict criteria which would need to be applied to the siting of 'A' Boards. The retail policies in the UDP seek to guide shops to town centres and it is therefore considered that the Consent should apply to core retail areas. A more lenient advertisement regime within such areas will hopefully set them apart and enhance their role as a commercial hub within the town (initially Mold).

1.09	<p>The draft consent and permit included in the Appendices set the criteria governing the display of 'A' Boards and includes the following controls :</p> <ul style="list-style-type: none"> <li>• it is proposed that each business unit would be restricted to only one A-board.</li> <li>• the sign would be located over the frontage of the premises to which it relates (regardless of ownership)</li> <li>• the sign must be positioned against the building frontage (or exceptionally against some other structure) so as to ensure that a minimum width of 2.0 metres (where possible) or an absolute minimum of 1.50 metres unobstructed passage is available to footway users.</li> <li>• The maximum sign height permitted would be fixed at 1.0 metre with a maximum width of 0.75 metres.</li> <li>• Premises without a frontage onto a public pavement would not be eligible for an A-board.</li> <li>• Frontages onto pavements of less than 1.5m would not be eligible for an A-board</li> <li>• In the case of premises containing more than one business (e.g. covered market) one sign would be allowed (possibly of larger dimensions, depending on the number of businesses).</li> <li>• The A-board will only be permitted to be displayed during the public opening times of the premises</li> <li>• No permit will allow the display of 'A' Boards on highway land on those streets where market stalls are positioned on market days</li> <li>• In granting a general Advertisement Consent it will be made clear to businesses which occupy listed buildings that they may also require a separate Listed Building Consent. (This will be assessed on a case by case basis).</li> </ul>
1.10	<p>Failure to comply with the criteria contained in the consent or permit would lead to enforcement action from a planning perspective under the Advertisement Regulations and/or under the Highways Act and Road Traffic Regulation Act as mentioned in para. 1.05 above. These powers will also continue to be used in respect of other unauthorised advertisements throughout the County where these pose a danger to highway safety or are deemed to be unacceptable in terms of visual amenity.</p>

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	<p>The grant of a general consent and the issue of permits will bring in limited fee income but the greater clarity should significantly reduce the people and financial resources involved in the challenge and removal of unauthorised advertisements</p>

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	<p>The adoption of the policy will require consultation on the draft policy and consent with relevant services within the Authority (Legal, Regeneration,</p>

	Streetscene, Highways Development Control) and interested external groups and services. In the case of Mold this will include Mold Town Council, Mold Town Centre Manager (who will engage with the retailers), Flintshire Access Forum and other groups representing the interests of the disabled.
3.02	The Advertisement Consent application will be publicised in accordance with the statutory requirements and our standard planning procedures.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	<p>The random display of unauthorised 'A' Board advertisements poses a highway safety risk and a risk to the attractiveness and viability of town centres. The policy proposed will give greater clarity in the enforcement of the signs and help reduce the consequent risk to the Council.</p> <p>The environmental benefits of the policy will include the enhanced attractiveness of the town centres, which in turn will help safeguard their viability.</p> <p>The greater control over unauthorised 'A' Boards will make the town centres more attractive to all from an equalities perspective and reduce the risk to the Council from personal injury claims.</p>

<b>5.00</b>	<b>APPENDICES</b>
5.01	<p>A. Plan of draft 'Mold Town Centre Advertisement Consent'</p> <p>B. Draft Advertisement Consent (under the Town and Country Planning (Control of Advertisements) Regulations 1992)</p> <p>C. Guidelines for the issue of Permits to allow the display of 'A' Boards on highway land</p>

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	<p><b>Contact Officer:</b> Glyn P. Jones, Planning Development Manager</p> <p><b>Telephone:</b> 01352 703248</p> <p><b>E-mail:</b> glyn.p.jones@flintshire.gov.uk</p>

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<p><b>(1) 'A' Board Advertisement:</b> Any moveable advertisement comprised of two boards joined at the top and splayed outwards for support , which present two faces on which to display an advert</p> <p><b>(2) Unitary Development Plan (UDP):</b> The statutory development plan (under the Town and Country Planning Act 1990) which applies policies which control development within the County</p>

**(3) Core Retail Areas:** Within the UDP the core retail areas delineate the primary shopping area within the town centres


**(4) Listed Building:** A building which is protected (under the Planning (Listed Building and Conservation Areas) Act 1990) because of its special architectural or historical significance

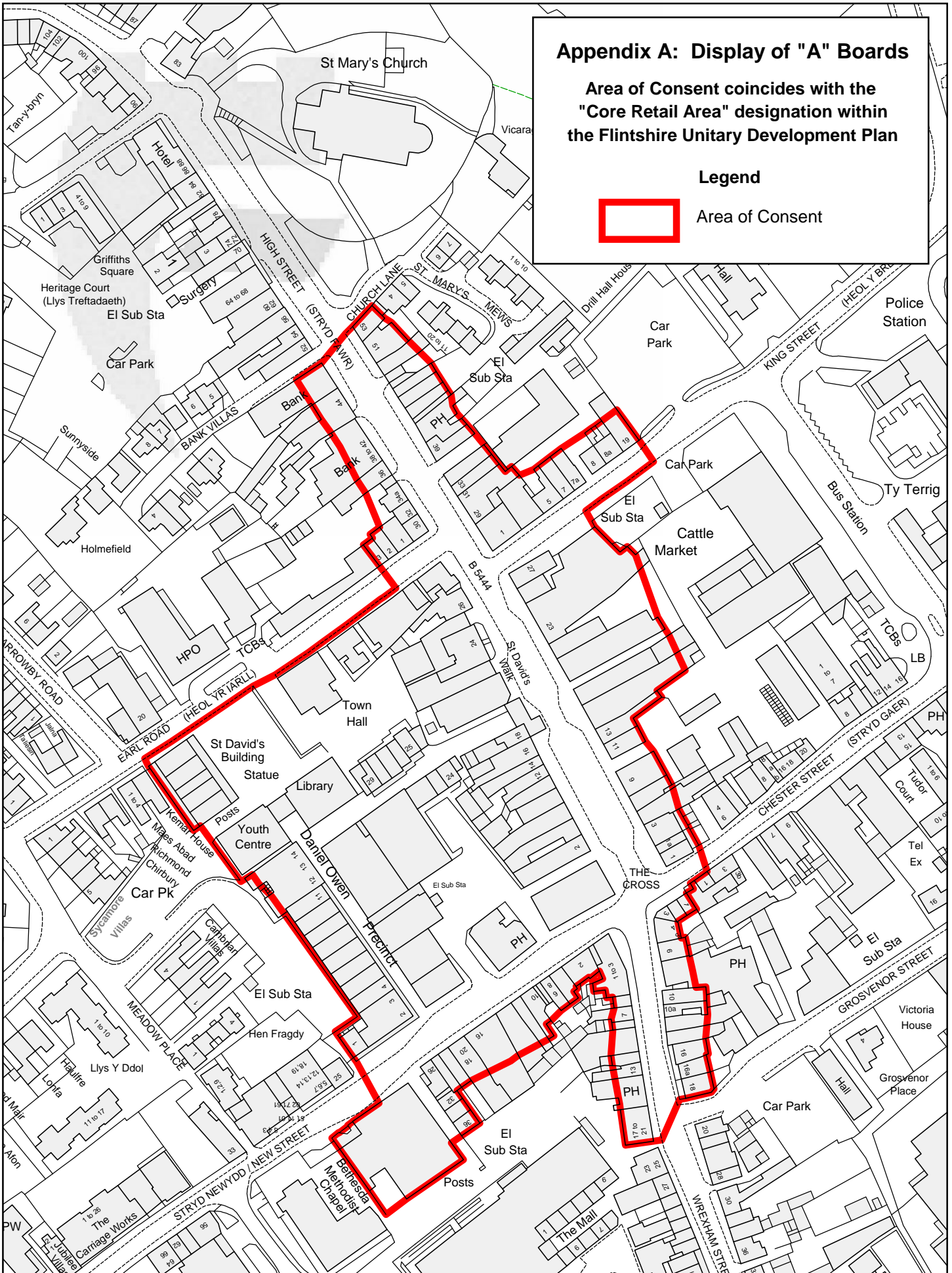


# Appendix A: Display of "A" Boards

Area of Consent coincides with the "Core Retail Area" designation within the Flintshire Unitary Development Plan

## Legend

 Area of Consent



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## **APPENDIX B**

### **FLINTSHIRE COUNTY COUNCIL**

Environment Directorate  
County Hall, Mold  
Flintshire. CH7 6NF

### **CYNGOR SIR Y FFLINT**

Cyfarwyddiaeth yr Amgylchedd  
Neuadd y Sir, Yr Wyddgrugg  
Sir y Fflint. CH7 6NF

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## **CERTIFICATE OF DECISION**

**Application Ref:**

TOWN AND COUNTRY PLANNING ACT, 1990 (as amended)  
TOWN AND COUNTRY PLANNING (CONTROL OF ADVERTISEMENTS) (REGULATIONS, 1992)

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### **AGENT**

### **APPLICANT**

FLINTSHIRE COUNTY COUNCIL

In pursuance of their powers under the above mentioned Act and Regulations, the Flintshire County Council (hereinafter called "The Council") as Local Planning Authority hereby **CONSENT TO** the display of:-

### **PROPOSAL: 'A' BOARD SIGNAGE**

### **LOCATION: MOLD TOWN CENTRE**

For a period of five years commencing on .....and expiring on in accordance with the plan(s) and application received complete on ..... subject to the attached conditions/reasons.

1. Any advertisements displayed, and any site used for the display of advertisements, shall be maintained in a clean and tidy condition to the reasonable satisfaction of the local planning authority.

\* Any structure or hoarding erected or used principally for the purpose of displaying advertisements shall be maintained in a safe condition.

\* Where an advertisement is required under these Regulations to be removed, the removal shall be carried out to the reasonable satisfaction of the local planning authority.

\* No advertisement is to be displayed without the permission of the owner of the site or any other person with an interest in the site entitled to grant permission.

## **APPENDIX B**

\* No advertisement shall be sited or displayed so as to obscure, or hinder the ready interpretation of, any road traffic sign, railway signal or aid to navigation by water or air, or so as otherwise to render hazardous the use of any highway, railway, waterway (including any coastal waters) or aerodrome (civil or military).

REASON: These conditions are imposed by the Town and Country Planning, Control of Advertisement Regulations, 1992 (as amended).

2. The dimensions of any single 'A' Board shall not exceed 1m. (max. height above ground level) x 0.75m (width), displaying two faces of advertisement and constructed to the standard design specified.
3. Each 'A' Board shall be positioned against the building to which it relates or against some other structure adjacent to the building (which must be agreed with the local planning authority)
4. Only one 'A' board shall be permitted per business –unless it has two road frontages – in which case one on each frontage
5. Where the 'A' Board is placed on a footway it shall leave a distance of 2.0 m. clear for the passage of pedestrians and other footway users (or exceptionally a minimum distance of 1.5 metres clear, with the prior agreement of the local planning authority).
6. Where a building contains one or more commercial uses a composite sign shall be displayed, the dimensions being calculated by reference to the number of businesses displayed
7. The 'A' Board shall only be displayed during the opening hours of the business concerned
8. No 'A' Board shall be directly illuminated (either internally or by means of spotlights)

Dated:

Signed: .....  
**Chief Officer (Planning & Environment)**

**STATUTORY PROVISIONS & NOTES**  
**APPEALS TO THE WELSH GOVERNMENT**

1. If the applicant is aggrieved by the decision of the County Planning Authority to refuse consent or to grant consent subject to conditions, he may, by notice served within two months of receipt of this notice, appeal to the Welsh Government in accordance with Regulation 15 of the Town & Country Planning (Control of Advertisements) Regulations, 1992. The Welsh Government has power to allow a longer period for the giving of notice of appeal and may exercise this power in cases where they are satisfied that the applicant has deferred the giving of notice because negotiations with the County Planning Authority in regard to the proposed advertisements are in progress. The Welsh Government is not required to entertain such an appeal if it appears that consent for the display of the proposed advertisements could not have been granted by the County Planning Authority otherwise than subject to the conditions imposed by them.
2. Notice of appeal, should be made on the prescribed form obtainable from the Welsh Government, Planning Inspectorate, Crown Buildings, Cathays Park, Cardiff. CF10 3NQ. (Tel. 02920 825670 Fax: 02920 825150). Should the appellant wish the Welsh Government to appoint a Welsh speaking inspector to hear any appeal against the County Planning Authority's decision, such request should be made to the Welsh Government when Notice of Appeal is lodged.

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## **APPENDIX C**

### **GENERAL POLICY FOR PERMITTING 'A' BOARDS ON HIGHWAY LAND**

1. No signs, boards, displays, etc. will be permitted on sites where there are private forecourts that could be used to accommodate them.
2. All signs, boards, displays etc. must be temporary in their nature so that they can be easily removed (e.g. require no excavation to install or remove).
3. Signs, boards, displays etc. must not be chained, attached or fixed to any footway, tree, lamp column, post, guardrail, bollard, seat or any other item of street furniture.
4. Signs, boards, displays etc. must not damage the highway.
5. Signs, boards, displays etc. must be stable and not easily blown over. In the event of high winds and/or inclement weather they should be removed from the footpath completely.
6. All signs, boards, displays etc. must be totally removed from the highway at the end of the days trading.
7. Signs, boards, displays etc. must not cause a visual distraction or obstruction to vehicle sight lines or block visibility for pedestrians.
8. All signs, boards, displays etc. will be the owner's responsibility when placed on the highway and the Highway Authority will not be liable for any injury or damaged caused to highway users.
9. An unobstructed footway width of 2 metres is desirable in all town centres. Where this is not practicable a minimum width of 1.5 metres is essential. The Council reserve the right to consider each on its merits and may vary these dimensions if appropriate.
10. In areas of high volume pedestrian flows (e.g. near schools or in certain pedestrianised areas) the placing of signs, boards, displays etc. will not be allowed.
11. Signs, boards, displays etc. must be such that they can easily be detected by the visually impaired and easily negotiated by those with mobility difficulties.
12. Where at all practicable, the sign, board, display etc. should be sited directly adjacent to the shop frontage (i.e. within 600mm from the shop front) and be sited wholly within this area. Alternatively, it may be sited in line with existing street furniture outside shop frontages depending upon the location.
13. Any sign, board, display etc. must relate to the normal business of the trading establishment but will not be for general advertising such as lottery tickets etc.

14. Rotating or swinging signs, boards, displays etc. will not be permitted.
15. Any sign, board, display etc. should be no wider than 750 mm. and no higher than 1.0 metre above ground level (including any support)
16. Only one sign, board, display etc. will be permitted per premises.
17. Where multiple occupancy premises share joint accesses, only one sign, board or display etc. will be allowed per shop frontage.
18. The Council may require the immediate removal of any sign, board, display etc. if requested by a Police Officer/Police Community Support Officer or with other reasonable cause including the need for access to maintain the highway.
19. Nothing in these guidelines absolves those concerned from their legal responsibilities under the Highways Act 1980 and other legislation.



## ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Thursday 17 March 2016
<b>Report Subject</b>	Business Case for Solar Farms at Brookhill and Standard Landfill Sites
<b>Portfolio Holder</b>	Deputy Leader and Cabinet Member for Environment
<b>Report Author</b>	Chief Officer (Streetscene and Transportation)
<b>Type of Report</b>	Strategic

### EXECUTIVE SUMMARY

This is an update report on the opportunity to develop Solar farms at Brookhill and Standard Landfill sites, Buckley. A previous report (June 2015) identified the potential benefits of investing in larger scale Solar farms to the Council in terms of generating a revenue stream, and reducing the Councils carbon footprint and hence carbon taxation.

Government intervention, by way of a consultation on future renewable energy incentives, caused considerable uncertainty within the Solar industry. Shortly before Christmas 2015, the Government finally reported on the consultation, and although incentives have been reduced quite significantly, there is still a decent return on investment provided some of the generated energy can be used within our own buildings, such as Alltami depot.

The APSE framework contract is operational and the tender for the two sites was sent out on the 27th November with a return date of the 24<sup>th</sup> December.

Planning applications for the two schemes have been submitted and were approved at the February Planning committee meeting. Although both sites have protected Great Crested newt habitats, discussions with National Resource Wales (NRW) suggest that with appropriate mitigation works, the projects could proceed within the identified timescales.

Minor modifications to the existing electricity grid connections have also been agreed, so all the practical elements required to proceed with the projects are in place, or in process, and subject only to Final Cabinet approval

## RECOMMENDATIONS

1	That Scrutiny recommends the development of the two Solar farms, and the high voltage connection of Brookhill landfill site with Alltami Depot to Cabinet for approval.
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## REPORT DETAILS

1.00	BACKGROUND DETAILS AND CONSIDERATIONS
1.01	The U.K. Government's response to its consultation on financial incentives for renewable energy systems was finally released on 17 <sup>th</sup> December 2015, revealing significant reductions to most technologies. The new rate for larger scale Photo Voltaic systems is 2.27p/KWh.
1.02	Detailed Planning Applications for the two sites were submitted on the 24 <sup>th</sup> November and were approved at the February Planning Committee meeting.
1.03	When detailed designs were drawn up, the proposed installed capacity of the Photo Voltaic arrays changed slightly from the initial assessments, this is due to site constraints and topographic reasons, particularly the gradient of the sides of the landfill sites.
1.04	The planning applications will therefore be based on circa 400 KWp at Brookhill landfill site and circa 850 KWp at Standard Landfill site. Final ratings of the arrays will only be available following detailed designs and site investigations by the appointed installer, as the contract requires a performance level that can only be calculated in conjunction with the precise orientation of the arrays.
1.05	Subject to Cabinet approval, it is anticipated that the formal contracts could be signed and exchanged towards the end of March 2016, with a potential start date on site towards the end of April /early May 2016.
1.06	One particular issue when compiling the various reports for the planning applications, is the presence of Great Crested Newts at both proposed sites. However discussions with National Resource Wales (NRW) have indicated that with appropriate mitigation, and close monitoring during the installation phase, this need not delay the development process and will in the long term provide enhanced protection and habitat for the Newts.
1.07	The Association of Public Sector Excellence (APSE) Solar framework contract is fully operational and the tenders for the development works were sent out on the 27 <sup>th</sup> November and returned on the 24 <sup>th</sup> December.
1.08	Following evaluation of the tenders, Lark Energy were identified as the successful company. Lark Energy, are one of the major solar installation companies in the Country, and therefore have significant experience of installing Solar systems at a diverse range of sites.



1.09	The proposals will also include a direct cabled connection between the Brookhill site and the nearby Alltami depot which will allow the depot to utilise the energy produced by the new PV panels and the existing gas turbines at the site.
1.10	Additional and significant additional savings could then also be realised by a programme to change existing Council operated petrol and diesel powered vehicles to electric and hydrogen powered ones. Electric vehicles being charged directly using our own green energy, and the larger vehicles powered by hydrogen made by electrolysis, again from our own green energy. More details regarding the electric and hydrogen vehicle options will be provided in a future report.
1.11	The combined costs of both the proposed Solar Farms and the High Voltage connection to Alltami Depot are £1.30M with projected returns of £3.04M (first scenario) or £3.92M (second scenario) over a twenty year period. These figures do not include the financial benefit which will be accrued from the use of electrically powered vehicles in future years.
1.12	Assessing the future inflation rate for energy costs is always difficult because they can be affected by so many factors, both domestic and international. The average inflation rate for electricity over the past 6 years has been 6.8% per annum, and although there is currently downward pressure on the energy element of the pricing makeup, other factors are still pushing delivered energy prices up.
1.13	The business case spreadsheets attached, therefore show two scenarios. The first assumes an annual inflation rate for electricity of 2.5%. This is considered a low estimate within the energy industry, as there are a number of issues that are likely to impact on prices from pressures both National and International, following the Climate Change agreement in Paris. This is despite the current downward movement in oil and gas prices. The second scenario is a 5% increase or Mid case estimate. The “high case” scenario suggests the potential for between 9% and 12% annual increase, but has not been considered in this report.
1.14	All Welsh Local Authorities purchase their energy on the wholesale market and have already benefitted from the fall in wholesale energy prices, however electricity prices are composed of the actual cost of the energy generated (typically 51% of the delivered cost) plus a variety of “pass through” charges, such as the costs associated with distributing and transmitting the energy from the power station to site. There are also costs relating to balancing generation with demand, payment of renewable energy incentives, Climate Change Levy and other charges to be introduced such as the Capacity Mechanism, all of which are forecast to rise as the National Grid attempt to keep the “Lights on” with a very tight generation tolerance of just 5%.
1.15	Quotations have been received from Scottish Power Energy Networks (SPEN) for the connection and witnessing of the Solar farms to the National Grid. The quotations of £875 plus VAT per site, have been accepted.

1.16	Local Partnerships have been acting as a critical friend during the development of these proposals and are comfortable with the contents of both the report and the attached business case.
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<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	There are no staff resource issues as a result of this report.
2.02	Financial : The Cabinet report of the 15 <sup>th</sup> June 2015 resolved to support the development of the two Solar farms at Brookhill and Standard landfill sites, subject to feasibility and a final business case report to Cabinet. A provisional sum of £1.45M from Capital reserves was identified for this purpose.
2.03	The attached spreadsheets details the business case, include a number of assumptions and calculations, which are detailed in the “explanations” tab of the spreadsheets.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	APSE, Walker Morris , Steven Cirell-(Energy consultant, APSE), Welsh Government, Internal Planning advice, Procurement advice. Corporate finance. Ecology Officer and Contaminated Land Officer.
3.02	Local Members have been provided with a briefing on the proposals.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	Should the proposals be approved, the projects will commence as soon as contracts have been signed and exchanged, with an anticipated start date on site around the end of April, early May 2016.  Applications to “pre accredit” the two sites will be submitted to Ofgem, and subject to their acceptance, will give 6 months to complete both Solar projects which should be more than adequate. The electrical connection between Brookhill and Alltami depot may take a little longer to complete as it will require witnessing and final approval from Scottish Power Energy Networks. However, much of this work can be done by Street Scene operatives, so with close monitoring, and management of the projects, this will minimise the risk of project over run.
4.02	There is a small risk that our pre accreditation submissions will not be accepted for projects during the first quarter of 2016 (April to June), due to a cap the U.K Government has applied to limit the number and scale of Solar farms. The pre accreditation window opens on the 8 <sup>th</sup> February, but an accepted Grid supply Offer and Planning approval are required prior to any submission.

<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1 – Business Case

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	<b>Contact Officer:</b> Will Pierce <b>Telephone:</b> 01352 703137 <b>E-mail:</b> Will.Pierce@flintshire.gov.uk

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<b>Financial Year:</b> the period of 12 months commencing on 1 April
7.02	<b>Revenue:</b> a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.
7.03	<b>Budget:</b> a statement expressing the Council’s policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.
7.04	<b>Local Partnerships:</b> a Public Sector body whose function “is to work with Local Authorities, on behalf of Welsh Government, to help accelerate and de-risk the delivery of energy efficiency and renewable energy generation projects.”

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## Own 844kW PV

Figures based on RPI increase of 2.5% and energy price increase of 2.5% (per annum)

5.1%

Year	FIT (value per kWh)	Retained performance	Estimated energy generation (kWh)	100%	Energy exported back to grid	FIT total payment for year	Surplus energy sold to grid @ 4.85p per kWh for other FCBC sites	Annual benefit	O&M COSTS	Benefit
<b>Assumptions</b>		<b>99.50%</b>	791672				<b>0.0485</b>			
0										-£717,400.00
1	£0.0227	100.0%	791672		791672	£17,970.95	£38,396.09	£56,367.05	-£6,600.08	£49,766.97
2	£0.0233	99.5%	787714		787714	£18,328.13	£39,159.21	£57,487.34	-£6,765.08	£50,722.26
3	£0.0238	99.0%	783775		783775	£18,692.40	£39,937.50	£58,629.90	-£6,934.21	£51,695.69
4	£0.0244	98.5%	779856		779856	£19,063.91	£40,731.26	£59,795.17	-£7,107.56	£52,687.61
5	£0.0251	98.0%	775957		775957	£19,442.81	£41,540.80	£60,983.60	-£7,285.25	£53,698.35
6	£0.0257	97.5%	772077		772077	£19,829.23	£42,366.42	£62,195.65	-£7,467.38	£54,728.27
7	£0.0263	97.0%	768217		768217	£20,223.34	£43,208.45	£63,431.79	-£7,654.07	£55,777.72
8	£0.0270	96.6%	764376		764376	£20,625.28	£44,067.22	£64,692.50	-£7,845.42	£56,847.07
9	£0.0277	96.1%	760554		760554	£21,035.20	£44,943.06	£65,978.26	-£8,041.56	£57,936.70
10	£0.0283	95.6%	756751		756751	£21,453.28	£45,836.30	£67,289.58	-£8,242.60	£59,046.98
11	£0.0291	95.1%	752967		752967	£21,879.66	£46,747.29	£68,626.96	-£8,448.66	£60,178.30
12	£0.0298	94.6%	749202		749202	£22,314.52	£47,676.40	£69,990.92	-£8,659.88	£61,331.04
13	£0.0305	94.2%	745456		745456	£22,758.02	£48,623.97	£71,381.99	-£8,876.37	£62,505.61
14	£0.0313	93.7%	741729		741729	£23,210.34	£49,590.37	£72,800.70	-£9,098.28	£63,702.42
15	£0.0321	93.2%	738020		738020	£23,671.64	£50,575.98	£74,247.62	-£9,325.74	£64,921.88
16	£0.0329	92.8%	734330		734330	£24,142.12	£51,581.17	£75,723.29	-£9,558.88	£66,164.41
17	£0.0337	92.3%	730659		730659	£24,621.94	£52,606.35	£77,228.29	-£9,797.86	£67,430.43
18	£0.0345	91.8%	727005		727005	£25,111.30	£53,651.90	£78,763.20	-£10,042.80	£68,720.40
19	£0.0354	91.4%	723370		723370	£25,610.39	£54,718.23	£80,328.62	-£10,293.87	£70,034.75
20	£0.0363	90.9%	719754		719754	£26,119.40	£55,805.76	£81,925.15	-£10,551.22	£71,373.93
										<b>£1,199,270.78</b>

## Own 398kW PV

Figures based on RPI increase of 2.5% and energy price increase of 2.5% (per annum)

13.3%

Year	FIT (value per kWh)	Retained performance	Estimated energy generation (kWh)	100%	Energy exported back to grid	FIT total payment for year	Surplus energy sold to grid @ 4.85p per kWh for other FCC sites	Annual benefit	Private wire savings (95% operation)	CCI savings (95%)	O&M COSTS	Benefit
assumptions		99.50%	373324				0.0485					
0												-£582,600.00
1	£0.0227	100.0%	373324		373324	£8,474.45	£18,106.21	£26,580.67	£46,944.00	3631.00	-£3,786.90	£73,368.77
2	£0.0233	99.5%	371457		371457	£8,642.88	£18,466.08	£27,108.96	£48,117.60	3721.78	-£3,881.57	£75,066.76
3	£0.0238	99.0%	369600		369600	£8,814.66	£18,833.09	£27,647.75	£49,320.54	3814.82	-£3,978.61	£76,804.50
4	£0.0244	98.5%	367752		367752	£8,989.85	£19,207.40	£28,197.25	£50,553.55	3910.19	-£4,078.08	£78,582.92
5	£0.0251	98.0%	365913		365913	£9,168.53	£19,589.14	£28,757.67	£51,817.39	4007.94	-£4,180.03	£80,402.98
6	£0.0257	97.5%	364084		364084	£9,350.75	£19,978.48	£29,329.23	£53,112.83	4108.14	-£4,284.53	£82,265.67
7	£0.0263	97.0%	362263		362263	£9,536.60	£20,375.55	£29,912.15	£54,440.65	4210.85	-£4,391.64	£84,172.00
8	£0.0270	96.6%	360452		360452	£9,726.14	£20,780.51	£30,506.65	£55,801.66	4316.12	-£4,501.43	£86,123.00
9	£0.0277	96.1%	358650		358650	£9,919.44	£21,193.53	£31,112.97	£57,196.71	4424.02	-£4,613.97	£88,119.73
10	£0.0283	95.6%	356857		356857	£10,116.59	£21,614.75	£31,731.34	£58,626.62	4534.62	-£4,729.32	£90,163.27
11	£0.0291	95.1%	355072		355072	£10,317.66	£22,044.34	£32,362.00	£60,092.29	4647.99	-£4,847.55	£92,254.72
12	£0.0298	94.6%	353297		353297	£10,522.72	£22,482.47	£33,005.20	£61,594.60	4764.19	-£4,968.74	£94,395.24
13	£0.0305	94.2%	351530		351530	£10,731.86	£22,929.31	£33,661.17	£63,134.46	4883.29	-£5,092.96	£96,585.97
14	£0.0313	93.7%	349773		349773	£10,945.16	£23,385.03	£34,330.19	£64,712.82	5005.37	-£5,220.28	£98,828.10
15	£0.0321	93.2%	348024		348024	£11,162.69	£23,849.81	£35,012.50	£66,330.64	5130.51	-£5,350.79	£101,122.86
16	£0.0329	92.8%	346284		346284	£11,384.55	£24,323.82	£35,708.38	£67,988.91	5258.77	-£5,484.56	£103,471.50
17	£0.0337	92.3%	344552		344552	£11,610.82	£24,807.26	£36,418.08	£69,688.63	5390.24	-£5,621.67	£105,875.28
18	£0.0345	91.8%	342830		342830	£11,841.59	£25,300.30	£37,141.89	£71,430.85	5525.00	-£5,762.22	£108,335.52
19	£0.0354	91.4%	341115		341115	£12,076.94	£25,803.15	£37,880.08	£73,216.62	5663.12	-£5,906.27	£110,853.55
20	£0.0363	90.9%	339410		339410	£12,316.97	£26,315.98	£38,632.95	£75,047.03	5804.70	-£6,053.93	£113,430.76
												£1,840,223.07

**Column Headings      Descriptions**

<b>Year</b>	Years 1 to 20, this is the period Feed in tariffs are payable , however the installation should continue to generate quite efficiently for a further 5 to 10 years
<b>FIT (value per kWh)</b>	This is the price payable per Kwh generated through the Feed in Tariff scheme. It is linked to RPI,(assumed to be 2.5%) hence the increasing value over time.
<b>Retained performance</b>	The efficiency of Photo Voltaic panels reduces over time, and this column reflects this process
<b>Estimated energy generation (kWh)</b>	The amount of energy we expect the system to generate per annum
<b>100% Energy exported back to grid</b>	For ease of understanding and calculation, it is assumed that 100% of the Solar generation will be exported back to the National Grid, and electricity used by
	Alltami will come from landfill gas generation. In reality both solar and landfill gas generation will satisfy Alltami's energy requirement.
<b>Annual benefit</b>	This is the gross financial benefit expected from the solar generation
<b>Private wire savings (95% operation)</b>	The savings created by using our own energy and not having Transportation and Distribution costs to pay. An assumption that 95% of Alltami depots annual electrical consumption will be supplied from Brookhill. This equates to 18 days per year when through breakdown or bad weather, we may need to rely on the national Grid for supply.
<b>Climate Change Levy (CCL)</b>	The savings identified for not having to pay these Electricity supply charges. Calculations based on 95% of 751,000KWh @ 0.509p/kwh,
<b>FIT total payment for year</b>	The Feed in Tariff payment for the quantity of electricity generated
<b>Surplus energy sold to grid @ 4.85p per kWh for other FCBC sites</b>	This is the payment we expect to receive for exported energy at the price stated, again linked to RPI
<b>O&amp;M COSTS</b>	operational and maintenance costs required to keep the installation operating at maximum efficiency
<b>Benefit</b>	This is the net financial benefit the Council should receive, per site/year.

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N.B.

**The calculations in this spreadsheet assume an RPI of 2.5%/annum and is believed to be the minimum anticipated return. Should RPI exceed 2.5% then the income will be proportionately bigger. Over the past 6 years electricity costs have increased by an average of 6.8% /annum**

## Own 844kW PV

Figures based on RPI increase of 5% and energy price increase of 5% (per annum)

7.4%

Year	FIT (value per kWh)	Retained performance	Estimated energy generation (kWh)	100%	Energy exported back to grid	FIT total payment for year	Surplus energy sold to grid @ 4.85p per kWh for other FCBC sites	Annual benefit		RPI rise	kWh rise	O&M COSTS	Benefit
<b>Assumptions</b>		<b>99.50%</b>	791672				<b>0.0485</b>						
0										1.05			-£717,400.00
1	£0.0227	100.0%	791672	791672		£17,970.95	£38,396.09	£56,367.05		1.05	1.025	-£6,600.08	£49,766.97
2	£0.0238	99.5%	787714	787714		£18,775.15	£40,114.32	£58,889.47		1.05	1.025	-£6,930.08	£51,959.39
3	£0.0250	99.0%	783775	783775		£19,615.34	£41,909.43	£61,524.78		1.05	1.025	-£7,276.59	£54,248.19
4	£0.0263	98.5%	779856	779856		£20,493.13	£43,784.88	£64,278.01		1.05	1.025	-£7,640.42	£56,637.59
5	£0.0276	98.0%	775957	775957		£21,410.20	£45,744.25	£67,154.45		1.05	1.025	-£8,022.44	£59,132.01
6	£0.0290	97.5%	772077	772077		£22,368.30	£47,791.31	£70,159.61		1.05	1.025	-£8,423.56	£61,736.05
7	£0.0304	97.0%	768217	768217		£23,369.28	£49,929.97	£73,299.25		1.05	1.025	-£8,844.74	£64,454.52
8	£0.0319	96.6%	764376	764376		£24,415.06	£52,164.34	£76,579.40		1.05	1.025	-£9,286.98	£67,292.42
9	£0.0335	96.1%	760554	760554		£25,507.63	£54,498.69	£80,006.32		1.05	1.025	-£9,751.32	£70,255.00
10	£0.0352	95.6%	756751	756751		£26,649.10	£56,937.51	£83,586.61		1.05	1.025	-£10,238.89	£73,347.72
11	£0.0370	95.1%	752967	752967		£27,841.65	£59,485.46	£87,327.11		1.05	1.025	-£10,750.83	£76,576.27
12	£0.0388	94.6%	749202	749202		£29,087.56	£62,147.43	£91,235.00		1.05	1.025	-£11,288.38	£79,946.62
13	£0.0408	94.2%	745456	745456		£30,389.23	£64,928.53	£95,317.76		1.05	1.025	-£11,852.80	£83,464.97
14	£0.0428	93.7%	741729	741729		£31,749.15	£67,834.08	£99,583.23		1.05	1.025	-£12,445.44	£87,137.80
15	£0.0449	93.2%	738020	738020		£33,169.92	£70,869.66	£104,039.58		1.05	1.025	-£13,067.71	£90,971.87
16	£0.0472	92.8%	734330	734330		£34,654.28	£74,041.08	£108,695.35		1.05	1.025	-£13,721.09	£94,974.26
17	£0.0496	92.3%	730659	730659		£36,205.06	£77,354.41	£113,559.47		1.05	1.025	-£14,407.15	£99,152.32
18	£0.0520	91.8%	727005	727005		£37,825.23	£80,816.02	£118,641.26		1.05	1.025	-£15,127.50	£103,513.75
19	£0.0546	91.4%	723370	723370		£39,517.91	£84,432.54	£123,950.45		1.05	1.025	-£15,883.88	£108,066.57
20	£0.0574	90.9%	719754	719754		£41,286.34	£88,210.90	£129,497.23		1.05	1.025	-£16,678.07	£112,819.16
													£1,545,453.45

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# Own 398kW PV

Figures based on RPI increase of 5% and energy price increase of 5% (per annum)

15.6%

Year	FIT (value per kWh)	Retained performance	Estimated energy generation (kWh)	100%	Energy exported back to grid	FIT total payment for year	Surplus energy sold to grid @ 4.85p per kWh for other FCC sites	Annual benefit	Private wire savings (95% operation)	RPI rise	CCI savings (95%)	kWh rise	O&M COSTS	Benefit
<b>Assumptions</b>		<b>99.50%</b>	373324				<b>0.0485</b>							
0										1.05		1.025		-£582,600.00
1	£0.0227	100.0%	373324	373324		£8,474.45	£18,106.21	£26,580.67	£46,944.00	1.05	3631.00	1.025	-£3,786.90	£73,368.77
2	£0.0238	99.5%	371457	371457		£8,853.69	£18,916.47	£27,770.15	£49,291.20	1.05	3812.55	1.025	-£3,976.25	£76,897.66
3	£0.0250	99.0%	369600	369600		£9,249.89	£19,762.98	£29,012.87	£51,755.76	1.05	4003.18	1.025	-£4,175.06	£80,596.75
4	£0.0263	98.5%	367752	367752		£9,663.82	£20,647.37	£30,311.19	£54,343.55	1.05	4203.34	1.025	-£4,383.81	£84,474.27
5	£0.0276	98.0%	365913	365913		£10,096.28	£21,571.34	£31,667.62	£57,060.73	1.05	4413.50	1.025	-£4,603.00	£88,538.85
6	£0.0290	97.5%	364084	364084		£10,548.09	£22,536.66	£33,084.75	£59,913.76	1.05	4634.18	1.025	-£4,833.15	£92,799.54
7	£0.0304	97.0%	362263	362263		£11,020.11	£23,545.18	£34,565.29	£62,909.45	1.05	4865.89	1.025	-£5,074.81	£97,265.82
8	£0.0319	96.6%	360452	360452		£11,513.26	£24,598.82	£36,112.08	£66,054.92	1.05	5109.18	1.025	-£5,328.55	£101,947.64
9	£0.0335	96.1%	358650	358650		£12,028.48	£25,699.62	£37,728.10	£69,357.67	1.05	5364.64	1.025	-£5,594.98	£106,855.43
10	£0.0352	95.6%	356857	356857		£12,566.76	£26,849.68	£39,416.43	£72,825.55	1.05	5632.87	1.025	-£5,874.72	£112,000.13
11	£0.0370	95.1%	355072	355072		£13,129.12	£28,051.20	£41,180.32	£76,466.83	1.05	5914.52	1.025	-£6,168.46	£117,393.20
12	£0.0388	94.6%	353297	353297		£13,716.65	£29,306.49	£43,023.14	£80,290.17	1.05	6210.24	1.025	-£6,476.88	£123,046.67
13	£0.0408	94.2%	351530	351530		£14,330.47	£30,617.96	£44,948.42	£84,304.68	1.05	6520.75	1.025	-£6,800.73	£128,973.13
14	£0.0428	93.7%	349773	349773		£14,971.75	£31,988.11	£46,959.87	£88,519.91	1.05	6846.79	1.025	-£7,140.76	£135,185.81
15	£0.0449	93.2%	348024	348024		£15,641.74	£33,419.58	£49,061.32	£92,945.91	1.05	7189.13	1.025	-£7,497.80	£141,698.56
16	£0.0472	92.8%	346284	346284		£16,341.71	£34,915.10	£51,256.81	£97,593.20	1.05	7548.59	1.025	-£7,872.69	£148,525.91
17	£0.0496	92.3%	344552	344552		£17,073.00	£36,477.56	£53,550.56	£102,472.86	1.05	7926.02	1.025	-£8,266.33	£155,683.11
18	£0.0520	91.8%	342830	342830		£17,837.02	£38,109.93	£55,946.94	£107,596.51	1.05	8322.32	1.025	-£8,679.64	£163,186.13
19	£0.0546	91.4%	341115	341115		£18,635.22	£39,815.35	£58,450.57	£112,976.33	1.05	8738.43	1.025	-£9,113.63	£171,051.71
20	£0.0574	90.9%	339410	339410		£19,469.15	£41,597.08	£61,066.23	£118,625.15	1.05	9175.36	1.025	-£9,569.31	£179,297.43
<b>£2,378,786.50</b>														

**Column Headings      Descriptions**

<b>Year</b>	Years 1 to 20, this is the period Feed in tariffs are payable , however the installation should continue to generate quite efficiently for a further 5 to 10 years
<b>FIT (value per kWh)</b>	This is the price payable per Kwh generated through the Feed in Tariff scheme . It is linked to RPI,(assumed to be 2.5%) hence the increasing value over time.
<b>Retained performance</b>	The efficiency of Photo Voltaic panels reduces over time, and this column reflects this process
<b>Estimated energy generation (kWh)</b>	The amount of energy we expect the system to generate per annum
<b>100% Energy exported back to grid</b>	For ease of understanding and calculation, it is assumed that 100% of the Solar generation will be exported back to the National Grid, and electricity used by Alltami will come from landfill gas generation. In reality element of both solar and landfill gas generation will satisfy Alltami's energy requirement.
<b>Annual benefit</b>	This is the gross financial benefit expected from the solar generation
<b>Private wire savings (95% operation)</b>	The savings created by using our own energy and not having Transportation and Distribution costs to pay. An assumption that 95% of Alltami depots annual electrical consumption will be supplied from Brookhill. This equates to 18 days per year when through breakdown or bad weather, we may need to rely on the national Grid for supply.
<b>Climate Change Levy (CCL)</b>	The savings identified for not having to pay these Electricity supply charges. Calculations based on 95% of 751,000KWh @ 0.509p/kwh,
<b>FIT total payment for year</b>	The Feed in Tariff payment for the quantity of electricity generated
<b>Surplus energy sold to grid @ 4.85p per kWh for other FCBC sites</b>	This is the payment we expect to receive for exported energy at the price stated, again linked to RPI
<b>O&amp;M COSTS</b>	operational and maintenance costs required to keep the installation operating at maximum efficiency
<b>Benefit</b>	This is the net financial benefit the Council should receive, per site/year.

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**NB**

**The calculations in this spreadsheet assume an RPI of 5%/annum**



## ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Thursday, 17 <sup>th</sup> March 2016
<b>Report Subject</b>	Quarter 3 Improvement Plan Monitoring Report
<b>Cabinet Member</b>	Cabinet Member for Corporate Management
<b>Report By</b>	Environment Overview & Scrutiny Facilitator
<b>Type of Report</b>	Strategic

### EXECUTIVE SUMMARY

The Improvement Plan 2015/16 was adopted by the Council in June 2015. This report presents the monitoring of progress for the third quarter of 2015/16 focusing on the areas of under performance relevant to the Environment Overview & Scrutiny Committee.

This report is an exception based report and therefore detail focuses on the areas of under-performance.

### RECOMMENDATIONS

1	That the Committee consider the 2015/16 Quarter 3 Improvement Plan Monitoring Report, highlight concerns and feedback details of any challenge to the Corporate Resources Overview & Scrutiny Committee which is responsible for the overview and monitoring of performance.
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## REPORT DETAILS

1.00	EXPLAINING THE QUARTER 3 IMPROVEMENT PLAN MONITORING REPORTS
1.01	The Improvement Plan monitoring report gives an explanation of the progress being made towards the delivery of the impacts set out in the 2015/16 Improvement Plan. The narrative is supported by performance indicators and/or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are controlled.
1.02	The detailed sub-priority reports, shown at Appendix 1 and 2, are in a new format, which has been generated from the new performance management solution, CAMMS.
1.03	<p>CAMMS has been purchased to provide benefits which include:</p> <ul style="list-style-type: none"> <li>• efficiencies by reducing duplication and data entry;</li> <li>• a single version of the truth;</li> <li>• improved visibility and accountability for performance and programme / project management objectives; including an audit trail; and</li> <li>• dynamic, exception based reporting with dashboards and standard reports.</li> </ul>
1.04	<p>Analysis of performance against the Improvement Plan measures is undertaken using the RAG (Red, Amber and Green) status. This is defined as follows:-</p> <p><b><u>Performance</u></b></p> <ul style="list-style-type: none"> <li>• RED – equates to a position of under-performance against target.</li> <li>• AMBER – equates to a mid-position where improvement may have been made but performance has missed the target.</li> <li>• GREEN – equates to a position of positive performance against target.</li> </ul> <p><b><u>Outcome</u></b></p> <ul style="list-style-type: none"> <li>• RED – equates to a forecast position of under-performance against target at year end.</li> <li>• AMBER – equates to a forecast mid-position where improvement may have been made but performance will miss target at year end.</li> <li>• GREEN – equates to a forecast position of positive performance against target at year end.</li> </ul>
1.05	The high level (RED) risk area identified for the Environment Overview & Scrutiny Committee, is as follows:-

1.05.1	<p><b>Priority: Environment (Transport Infrastructure and Services)</b>  <b>PI: Road safety initiatives to reduce the risk of collisions of high risk groups:</b></p> <ul style="list-style-type: none"> <li>• <b>Older drivers – Q3 Target 20 – Q3 Actual 7</b>  Documentation from the Advanced Driver Instructor to confirm the actual numbers of the quarter is awaited. When this is received, the reported actual for the quarter will increase.</li> <li>• <b>Newly qualified young drivers – Q3 Target 27 – Q3 Actual 2</b>  As previously reported, funding was not received until mid-May and has been granted on the basis of cost per head trained, therefore not providing for promotion of the training. In addition, a scheduled course had to be cancelled.</li> </ul>
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<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	There are no specific financial implications for this report; however the Council's Medium Term Financial Plan is aligned to resource the priorities of the Improvement Plan.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	The Chief Officer Team and the Performance Leads from across the Authority have contributed to help shape the new approach to reporting.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	Progress against the risks identified in the Improvement Plan have been reported on for quarter 1 and the detail is included in the report at Appendix 1 and 2.

<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1 – Quarter 3 Improvement Plan Progress Report – Environment.
5.02	Appendix 2 – Quarter 3 Improvement Plan Progress Report – Safe Communities.

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	<p><b><u>Improvement Plan 2015/16</u></b></p> <p><a href="http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Improvement-Plan.aspx">http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Improvement-Plan.aspx</a></p> <p><b>Contact Officer:</b> Margaret Parry-Jones Overview &amp; Scrutiny Facilitator</p> <p><b>Telephone:</b> 01352 702427</p> <p><b>E-mail:</b> <a href="mailto:margaret.parry-jones@flintshire.gov.uk">margaret.parry-jones@flintshire.gov.uk</a></p>

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<p><b>Improvement Plan</b> – the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.</p>
7.02	<p><b>CAMMS</b> – is an integrated planning, risk management and programme/project management and reporting software. It was purchased in April 2015 and work to commence implementation began in May; focusing initially on the Council’s Improvement Plan and the Portfolio of Social Services. The link below provides further information about CAMMS.</p> <p><a href="http://cammsgroup.com/">http://cammsgroup.com/</a></p>

# Appendix 1 - Quarter 3 Improvement Plan Progress Report – Environment

Flintshire County Council

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## Actions

### 7 Environment

#### 7.1 Safely accessing employment, local services and facilities

##### 7.1.1 Transport Infrastructure and Services

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.1 Use available funding to support Council priorities for accessing employment, health, leisure and education	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	25.00%		
<b>ACTION PROGRESS COMMENTS:</b> Active Travel - preparation of consultation on track. Local Transport Fund - Final design to be agreed with Welsh Government (21.09.15) Last Updated: 04-Feb-2016							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.2 Prioritise the Council's road infrastructure for repairs and maintenance and implement network improvement programmes	Ian Bushell - Technical and Performance Manager	In Progress	01-Apr-2015	31-Mar-2016	80.00%		
<b>ACTION PROGRESS COMMENTS:</b> On track. Last Updated: 25-Feb-2015							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.3 Use available funding to support the Council's priorities to improve road safety on the County's highway network.	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	90.00%		
<b>ACTION PROGRESS COMMENTS:</b>							



Progress to date;

- A548 Sealand Road / Seahill Road - Proposed Junction improvement - Design complete / start on site Mon 22nd Feb / construction period 2 weeks
- A541 Pontblyddyn, Nr. Plas Teg - Introduction of Fixed Speed Camera - works complete / awaiting phone line connection to enable commissioning of camera
- A548 Deeside Industrial Park - Complete

Last Updated: 04-Feb-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.4 Develop and support community transport arrangements.	Katie Wilby - Transportation and Logistics Manager	Ongoing	01-Apr-2015	31-Mar-2016	-		
<b>ACTION PROGRESS COMMENTS:</b> On track.							
Last Updated: 25-Feb-2015							

## 7.2 Environmental development which maximises social and economic benefits

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### 7.2.1 Sustainable Development and Environmental Management

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.2.1.1 Agree the Local Development Plan's vision, objectives and options to accommodate growth.	Andy Roberts - Planning Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	33.00%		
<b>ACTION PROGRESS COMMENTS:</b> Publication of Local Development Plan (LDP) main issues report in quarter 1 2016 will be out to consultation. On course to achieve end date of 31/03/16.							
Last Updated: 18-Nov-2015							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
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7.2.1.2 Identify and develop large scale renewable energy schemes.	Will Pierce - Energy Manager	In Progress	01-Apr-2015	31-Mar-2016	95.00%		
<p><b>ACTION PROGRESS COMMENTS:</b></p> <p>A number of potentially suitable sites have been identified, of which two, following a report to Cabinet were given approval to proceed to full planning applications. However, the U.K. Government have recently announced a consultation on the level of future subsidies for Solar and Wind projects, which has brought uncertainty to the likely financial returns. Consequently the business cases cannot be concluded until the outcome of the consultation is known, in a couple of months' time. All projects are therefore under review.</p> <p>As of the 25th November, there is still no comment from Central Government in relation to the level of future subsidies.</p> <p>The U.K. Government issued its Review on Feed in Tariffs and Renewable Obligation certificates on the 17th December 2015. The review has significantly reduced the subsidy/grant applicable to many renewable systems, but may still be financially and sustainably viable for specific sites, especially where a suitable grid connection already exists. Further evaluation/analysis of the recent tender returns, for the proposed solar farms at Brookhill and Standard land fill sites in Buckley, is now required .</p> <p>Last Updated: 14-Jan-2016</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.2.1.3 Minimise waste sent to landfill and maximise opportunities for energy generation from waste.	Harvey Mitchell - Waste and Ancillary Services Manager	Completed	01-Apr-2015	31-Mar-2016	100.00%		
<p><b>ACTION PROGRESS COMMENTS:</b></p> <p>Cessation of trade waste collections will result in overall waste arising sent to landfill.</p> <p>Recruitment of HRC site specific staff and the introduction of bag splitting at all HRC's being implemented during August should result in waste being diverted from landfill.</p> <p>Waste disposal contract awarded to treatment outlet from October 2016</p> <p>Residual waste is now sent for treatment which is used for energy recovery from the waste.</p> <p>Last Updated: 11-Feb-2016</p>							

## Performance Indicators

### 7 Environment

#### 7.1.1 Transport Infrastructure and Services

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP7.1.1M01 Successful delivery of WG funded schemes / feasibility studies funding through the Local Transport Fund	No Data	35	25			75	75	
<b>Lead Officer:</b> Barry Wilkinson - Highways Networks Manager <b>Reporting Officer:</b> Anthony Stanford - Highways Strategy Manager <b>Aspirational Target:</b> <b>Progress Comment:</b> On track.								

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KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP7.1.1M03 The percentage of notices issued for all roadworks for the purposes of coordinating and minimising disruption to Flintshire's highway network	No Data	82.56	Not Set			82.56	Not Set	
<b>Lead Officer:</b> Barry Wilkinson - Highways Networks Manager <b>Reporting Officer:</b> Sam Tulley - Road Space Manager <b>Aspirational Target:</b> <b>Progress Comment:</b> Number of works taking place in the carriageway, which require a notification for the purposes of coordination = 86 Number of notices issued during this period =71								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP7.1.1M04 Road safety initiatives to reduce the risk of collisions of high risk groups: Older drivers	No Data	7	20			18	60	
<b>Lead Officer:</b> Anthony Stanford - Highways Strategy Manager <b>Reporting Officer:</b> Lee Shone - Road Safety Officer <b>Aspirational Target:</b> <b>Progress Comment:</b> same issues as previous quarter								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP7.1.1M05 Road safety initiatives to reduce the risk of collisions of high risk groups: Newly qualified young drivers	No Data	2	27			23	81	
<b>Lead Officer:</b> Anthony Stanford - Highways Strategy Manager <b>Reporting Officer:</b> Lee Shone - Road Safety Officer <b>Aspirational Target:</b> <b>Progress Comment:</b> Same issues as Q2. - Course cancelled. Course (min of 8 attendees) booked for Airbus								

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP7.1.1M06 Road safety initiatives to reduce the risk of collisions of high risk groups: Motorcyclists	No Data	27	27			62	81	
<b>Lead Officer:</b> Anthony Stanford - Highways Strategy Manager <b>Reporting Officer:</b> Lee Shone - Road Safety Officer <b>Aspirational Target:</b> <b>Progress Comment:</b> Target achieved.								

# RISKS

## 7 Environment

### 7.1.1 Transport Infrastructure and Services

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sufficient funding is not found to ensure our highways infrastructure remains safe and capable of supporting economic growth.	Stephen Jones - Chief Officer - Streetscene and Transportation	Barry Wilkinson - Highways Networks Manager				Open
<p><b>Potential Effect:</b> Deterioration of the condition of highways in Flintshire.</p> <p><b>Management Controls:</b></p> <p><b>Progress Comment:</b> The network has been inspected by Technical Officers within the service and the required repairs have been prioritised and programmes developed to meet the available funding. All of the works will be completed in the 2015/16 financial year.</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sustainable transport options do not remain attractive to users.	Stephen Jones - Chief Officer - Streetscene and Transportation	Katie Wilby - Transportation and Logistics Manager				Open
<p><b>Potential Effect:</b> Increase in individual car usage. Increase in deterioration of the highway. Not meet the requirements of the Active Travel Wales bill.</p> <p><b>Management Controls:</b> Develop initiatives around fares, ticketing interoperability, transport integration, vehicle standards, accessibility (low floor vehicles), safety and security measures (e.g. CCTV mandatory), driver training, quality of passenger transport information, marketing and promotion of services</p> <p><b>Progress Comment:</b> A review of all supported routes has been undertaken and routes with a low usage have been identified. Approval has been granted from Cabinet to remove these routes. Development of Community Transport arrangement is ongoing in order to provide a sustainable local solution for local communities.</p>						

## 7.2.1 Sustainable Development and Environmental Management

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Planning approval for the waste transfer station is not secured.	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell - Waste and Ancillary Services Manager		N/A	N/A	Closed
<p><b>Potential Effect:</b> Invest to save project efficiencies are not realised. A temporary permit for tipping from NRW would be required if the project does not go ahead.</p> <p><b>Management Controls:</b></p> <p><b>Progress Comment:</b> Funding for the scheme has been received from Welsh Government.</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sufficient funding will not be found to continue to provide subsidised bus services.	Stephen Jones - Chief Officer - Streetscene and Transportation	Katie Wilby - Transportation and Logistics Manager				Open
<p><b>Potential Effect:</b> Decrease in bus services to residents, particularly in rural areas.</p> <p><b>Management Controls:</b> Develop services so that they become more commercially viable</p> <p><b>Progress Comment:</b> Business Planning within the service has identified a gradual reduction in grant funding for the existing subsidised service. Community Transport arrangements are being developed and supported within the local Community to replace the services once they are received.</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Agreement and funding for the renewable energy schemes is not secured.	Andrew Farrow - Chief Officer - Planning and Environment	Will Pierce - Energy Manager				Open
<p><b>Potential Effect:</b> Schemes cannot move forward and carbon reduction targets cannot be met.</p> <p><b>Management Controls:</b></p> <p><b>Progress Comment:</b> A number of potentially suitable sites for large scale renewable energy schemes have been identified, of which two, following a cabinet report were given approval to proceed to full planning applications. However, the U.K. Government have recently announced a consultation on the level of future subsidies for Solar and Wind projects, which has brought uncertainty to the likely financial returns. Consequently the business cases cannot be concluded until the outcome of the consultation is known, in a couple of months' time. All projects are therefore on hold and the risk level remains unchanged.</p> <p>Whilst the projects themselves are on hold, due to the very tight timeframes involved (if we wait for the Governments consultation response there will be insufficient time to obtain planning and tender the works), planning applications have been developed and will be submitted. Mini tender documents have been developed with an intention to go out to tender as soon as the APSE framework contract is available. Once the projects have been tendered we will have the information to determine the business case for them and then obtain both final approval from Cabinet and funding probably through prudential borrowing. All actions are however subject to any Government announcements that might derail the financial case.</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Funding for the waste transfer station is not secured.	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell - Waste and Ancillary Services Manager		N/A	N/A	Closed
<p><b>Potential Effect:</b> Delay in implementation of project, funding would need to be sought from elsewhere.</p> <p><b>Management Controls:</b> Planning submitted, meeting with WG planned for August, meeting with NRW who have agreed in principle to the proposal</p> <p><b>Progress Comment:</b> Funding has now been secured from the WG CCP programme. This risk is now closed.</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Recycling programmes are not supported by the public and employees.	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell - Waste and Ancillary Services Manager				Open
<p><b>Potential Effect:</b> Decreasing income from resale of recyclates. Increased infraction charges. Carbon reduction targets not met.</p> <p><b>Management Controls:</b></p> <p><b>Progress Comment:</b> Residents continue to recycle and the authority is on track to meet the statutory in year target.</p>						

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# Appendix 2 - Quarter 3 Improvement Plan Progress Report – Safe Communities

Flintshire County Council

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## Actions

### 5 Safe Communities

#### 5.1 Keeping people and communities safe

##### 5.1.1 Community Safety

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.1.1 Develop a plan to deliver the key outcomes of the North Wales Safer Communities Board (NWSCB) Community Safety Plan.	Sian Jones - Public Protection Manager - Community	Completed	01-Apr-2015	31-Mar-2016	100.00%		
<b>ACTION PROGRESS COMMENTS:</b>							

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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.1.2 Contribute to the delivery of the North Wales Community Safety Plan priorities	Sian Jones - Public Protection Manager - Community	Completed	01-Apr-2015	31-Mar-2016	100.00%		
<b>ACTION PROGRESS COMMENTS:</b> The local community safety plan has been adopted by the Local Service Board at its meeting on 19th January 2016. The plan reflects the aims and objectives of the Safer Communities Board's regional work programme. No issues or risks have been identified.  Last Updated: 02-Feb-2016							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
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5.1.1.3 Reduce fear of crime by making best use of the latest technologies including closed circuit television (CCTV).	Sherryl Burrows - CCTV Manager	In Progress	01-Apr-2015	31-Mar-2016	30.00%		
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**ACTION PROGRESS COMMENTS:**

Feasibility study completed and draft report received.  
Meeting with CE and CO scheduled for end November, 2015 for sign off of suggestions/recommendations within the report.  
Consultation with Town & Community Councils and other Stakeholders to be completed by end March 2016.  
An Executive Report to Cabinet will follow.  
Funding must be agreed/secured prior to the tender process.  
Specification, Pricing Schedule and related tender documents to be completed.  
Formally agree proposals to be outlined within the feasibility study which has been completed.

Meeting held with CE and Chief Officer and it was agreed to identify the new location for CCTV Control Room prior to progressing to Phase Two of consultants brief which will involve:  
- The preparation of detailed technical specifications, proposals, drawings and tender documentation for the upgrade of the CCTV control equipment and the procurement of re-deployable cameras (where possible), to compliment the static CCTV camera scheme.  
- New Service Level Agreements are to be negotiated with Town & Community Councils.  
- Tender process complete and new monitoring contract commenced in October 2015.

Formally agree proposals to be outlined within the feasibility study for a new sustainable model of CCTV provision by October 2015 -Feasibility Study complete.  
Meeting with CE re-scheduled to end of November  
Progress to Phase Two imminent, awaiting identification of suitable alternative location for new cctv control room

Negotiate new Service Level Agreements with Town & Community Councils for implementation by April 2016 -Initial meeting with Town & Community Councils has taken place.  
A further meeting to be scheduled later in the financial year.

Re-tender for monitoring services by September 2015 -Tender process completed.  
Evaluation Process completed.  
Award of Contract pending.

Update meeting with Town and Community councils to be arranged before the end of the financial year.  
In relation to potential increased costs Town and Community Councils have been advised to reserve between 5% and 10% based on their current annual costs.  
It is anticipated Service Level Agreements will be re-negotiated during 2016/17  
A suitable alternative location for CCTV control room has been identified however Phase Two of the CCTV Upgrade Project has been postponed pending submission of a business case for the relocation/refit of the CCTV control room to the Assets Programme Board.

Last Updated: 14-Jan-2016

## Performance Indicators

### 5 Safe Communities

KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP5.1.1 M01 The percentage of high risk repeat victims of domestic abuse referred to the Flintshire MARAC	No data	13.5	28			13.5	28	
<p><b>Lead Officer:</b> Sian Jones - Public Protection Manager - Community  <b>Reporting Officer:</b> Jackie Goundrey - Domestic Abuse Co-ordinator  <b>Aspirational Target:</b>  <b>Progress Comment:</b> Performance has exceed target significantly</p>								

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KPI Title	Pre. EOY Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	YTD RAG
IP5.1.1M03 Achieving a waiting time of less than 20 days from referral to treatment (KPI 2)	No data	85.38	80			85.38	80	
<p><b>Lead Officer:</b> Sian Jones - Public Protection Manager - Community  <b>Reporting Officer:</b> -  <b>Aspirational Target:</b>  <b>Progress Comment:</b> In Flintshire those waiting less than 20 days between a referral and treatment start date is 85.38% (181).  <ul style="list-style-type: none"> <li>• Between 5 – 12 weeks – 11.79% (25) 20.31% (53)</li> <li>• Between 3 – 6 months – 2.83% (6)4.60% (12)</li> </ul>                     In accordance with WG targets, 85.38% equates to a GREEN status which is an improvement on Quarter 1 and Q2. This is just below the Wales baseline of 87.3% and North Wales 2014/15 rate of 86%.</p>								

KPI Title	Pre. EOY	Period	Period	Perf. RAG	Perf.	YTD Actual	YTD Target	YTD RAG
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	Actual	Actual	Target		Indicator Trend			
IP5.1.1M04 Achieving the Welsh Government target for the percentage of completed substance misuse treatments (80%)	No Data	80	80			80	80	
<p><b>Lead Officer:</b> Sian Jones - Public Protection Manager - Community  <b>Reporting Officer:</b> -  <b>Aspirational Target:</b> 80.00  <b>Progress Comment:</b> In Flintshire the number of cases closed with treatment complete is 80.00% (112) which shows an improvement in performance in comparison to quarter 2. In accordance with WG targets, 80.00% equates to a GREEN status, that is, above the Wales baseline of 72.3% and North Wales 2104/15 rate of 71.5%, and an improvement on Flintshire baseline of 70.2%.</p>								

# RISKS

## 5 Safe Communities

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Grant funded services that are administered through the Community Safety Partnership are not delivered effectively.	Andrew Farrow - Chief Officer - Planning and Environment	Sian Jones - Public Protection Manager - Community				Open
<p><b>Potential Effect:</b> Decommissioning of services. Greater scrutiny from funding providers. Impact on services supporting vulnerable groups.</p> <p><b>Management Controls:</b></p> <p><b>Progress Comment:</b> All grants administered through the Community Safety Team have been approved for 2015/6. Where required, all quarter 3 monitoring reports have been submitted to the appropriate bodies.</p> <p>No issues identified. The risk level remains very low.</p>						

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RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Funding for the provision of CCTV with local partners will not be sustainable in the long term.	Andrew Farrow - Chief Officer - Planning and Environment	Sherryl Burrows - CCTV Manager				Open
<p><b>Potential Effect:</b> Funding deficit. Consideration of closure of services for example public space CCTV service.</p> <p><b>Management Controls:</b></p> <p><b>Progress Comment:</b> The level of risk remains the same as the Authority is still in the process of negotiating new Service Level Agreements with Stakeholders.</p>						



## ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Thursday 17 March, 2016
<b>Report Subject</b>	Forward Work Programme
<b>Cabinet Member</b>	N / A
<b>Report Author</b>	Environment Overview & Scrutiny Facilitator
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Environment Overview & Scrutiny Committee.

### RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Facilitator, in consultation with the Chair and Vice-Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.

## REPORT DETAILS

<b>1.00</b>	<b>EXPLAINING THE FORWARD WORK PROGRAMME</b>
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none"><li>1. Will the review contribute to the Council's priorities and/or objectives?</li><li>2. Is it an area of major change or risk?</li><li>3. Are there issues of concern in performance?</li><li>4. Is there new Government guidance of legislation?</li><li>5. Is it prompted by the work carried out by Regulators/Internal Audit?</li></ol>
<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	None as a result of this report.
<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	Publication of this report constitutes consultation.
<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	None as a result of this report.
<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1 – Draft Forward Work Programme
<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	<p>None.</p> <p><b>Contact Officer:</b> Margaret Parry-Jones Overview &amp; Scrutiny Facilitator</p> <p><b>Telephone:</b> 01352 702427</p> <p><b>E-mail:</b> <a href="mailto:margaret.parry-jones@flintshire.gov.uk">margaret.parry-jones@flintshire.gov.uk</a></p>



<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<b>Improvement Plan:</b> the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

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# ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

## Draft Forward Work Programme

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
<b>13 April 2016</b> <b>2.00 p.m.</b>	Design of drainage for new development sites	To receive a report outlining the process for new development sites including flood risk mitigation measures.	Information	Chief Officer (Planning & Environment)	
	Regional Rail issues	To provide the Committee with an update on regional rail issues	Information	Chief Officer Streetscene & Transportation	
	Outcome of Transportation Diagnostic and Proposed Changes to the Integrated Transport Unit	To provide Scrutiny with details of the outcome of the diagnostic work carried out to identify savings within the Integrated Transport Unit	Options consultation	Chief Officer Streetscene & Transportation/ Transportation Manager	
	Review of Waste Policy	To be confirmed	Options consultation	Chief Officer Streetscene & Transportation	
<b>18 May 2016</b> <b>2.00 p.m.</b>	Update on North Wales Waste Project	To receive a progress update every 6 months	Information	Chief Officer Streetscene and Transportation	
	Rogue Traders App	To inform members of the rogue traders app available to members of the public in Flintshire	Information	Chief Officer Planning & Environment	
	Planning Enforcement	Report requested by Chair of Committee	Assurance	Chief Officer Planning and Environment	
<b>15 June 2016</b> <b>10.00 a.m.</b>	Year End Reporting & Chief Officer Reports	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Assurance	Facilitator	

## ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

<b>Date of Meeting</b>	<b>Subject</b>	<b>Purpose of Report/Presentation</b>	<b>Scrutiny Focus</b>	<b>Responsible/Contact Officer</b>	<b>Submission Deadline</b>
	Renewable Energy	To receive a report outlining the developments to include the responses received following consultation.	Options Consultation	Chief Officer Planning and Environment / Energy Manager	
	DOG DNA Task and Finish Group feedback	To receive an update report from the Task & Finish group	Options Consultation	Facilitator	
<b>19 July 2016</b> <b>2.00 p.m.</b>					

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### **ITEMS TO BE SCHEDULED as agreed by Committee**

<b>Item</b>	<b>Purpose of Report/Session</b>	<b>Responsible / Contact Officer</b>
<b>Pilot Resident Parking Scheme</b>	Update report on completion of pilot	Chief Officer Streetscene & Transportation
<b>Agriculture/Agriculture Estate</b>  <b>Annual Performance Report – Planning</b>  <b>Rights of Way Service Review (part 2)</b> Collaborative Projects update (To		To be confirmed

## ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Item	Purpose of Report/Session	Responsible / Contact Officer
receive an update on collaborative projects regionally and sub-regionally)		

### REGULAR ITEMS

Month	Item	Purpose of Report	Responsible / Contact Officer
Quarterly/ Half-Yearly	<b>Improvement Plan Monitoring and Performance Reports</b>	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Chief Officers
Half-Yearly	<b>North Wales Residual Waste Treatment Project</b>	To receive and consider further details on the progress of the project.	To be confirmed

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